



1900 Kanawha Blvd. East | Building 3 | Suite 100  
Charleston, West Virginia 25305  
(304) 558-2200 | WVtourism.com

REQUEST FOR QUOTATION  
WEST VIRGINIA DEPARTMENT OF TOURISM - STATE LIBRARY SECTION  
LIBRARY PRINT MATERIALS  
ARFQ TOR2600000003

**Addendum Two - Agency Response to Questions**

This Addendum is issued to clarify and supplement the original Request for Quotations (RFQ). The questions below were submitted in writing by prospective proposers, and the responses are provided to ensure consistent interpretation of the solicitation.

Responses to written questions shall become part of the RFQ and be binding upon proposers. All proposers are responsible for reviewing this Addendum and incorporating the clarifications herein into their proposals.

Except as expressly modified by this Addendum, all terms, conditions, and requirements of the RFQ remain unchanged and in full force and effect.

**Question 1**

Who are the buyers under this contract?

Agency Answer:

The buyer is the West Virginia Department of Tourism on behalf of the State Library Section.

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**Question 2**

Is it public libraries only or does it include schools and universities?

Agency Answer:

It is for Public Libraries only.

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**DEPARTMENT OF TOURISM**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form.

Failure to acknowledge addenda may result in bid disqualification.

- **Addendum 2 - Agency Answers to Vendor Questions**

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

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Company

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Authorized Signature

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Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing

