



PREFERRED CATERING SERVICES FOR THE CULTURE CENTER

DEPARTMENT OF TOURISM RESPONSES TO WRITTEN QUESTIONS

Posted October 20, 2025

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QUESTION 1

Are there different fees associated if we are only offering drop off catering services?

ANSWER: Yes, Drop-off orders, where food is dropped off and wait services are not provided, are subject to a five-percent (5%) fee, rather than the standard ten-percent (10%).

QUESTION 2

Can you tell me approximately how many catering orders we could expect per month?

ANSWER: On average, we have 75-100 catered events per year. Under the new management of the Department of Tourism, we are hoping to increase this number.

QUESTION 3

How will we be marketed to interested parties that are looking for catering services?

ANSWER: The preferred caterer list will be given to each client that books an event at the Culture Center and will be available to all interested parties.

QUESTION 4

How far in advance could we expect to receive catering orders?

ANSWER: This depends on how far ahead the client books with us. We encourage the client to give the caterers time to plan accordingly.

QUESTION 5

Can you tell me the average number of people that attend these catered events?

ANSWER: Average number of attendees is about 120.

QUESTION 6

What is the typical amount of caterings done at the culture center per year?

ANSWER: On average, we have 75-100 catered events per year with a high volume in the winter months during the Legislative session.

QUESTION 7

On average, how many caterings do each of the preferred caterers have?

ANSWER: We have not had preferred caterers in the past.

QUESTION 8

What is the typical size/budget for your caterings?

ANSWER: Size/budget depends on the size of the event and the individual client's budget.

QUESTION 9

Are these typically lunch or dinner?

ANSWER: On average, we have equal amounts of lunch and dinner catered at our events.