



STATEMENT OF QUALIFICATIONS

Culture Center Window Project

AE01 0304 TOR2600000002

West Virginia Department of Tourism
Charleston, WV

August 13, 2025



**Chapman
Technical
Group**

a division of
GRW



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Technical
Group**
a division of
GRW

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Buckhannon, WV
Lexington, KY

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August 13, 2025

Hannah E. Kroeger
West Virginia Department of Tourism
Building 3, Suite 100
State Capitol Complex
1900 Kanawha Boulevard, East
Charleston, WV 25305

**Re: A/E Services for
Culture Center Window Project**

Dear Ms. Kroeger:

Chapman Technical Group is most interested in providing the required A/E services for the Culture Center Window Project. Our architectural team has extensive experience with projects involving the replacement of windows. Examples are included in our proposal, and a couple are highlighted below.

The historic State Road Commission building renovation in Charleston was about 40,000 square feet and included the complete replacement of all windows. We are currently working on a project for the General Services Division which includes the replacement of more than 80 windows and a storefront replacement for Building 74.

We have enjoyed working with the Department of Tourism on the Culture Center Garden project and would appreciate the opportunity to continue working with you. Please feel free to contact me at (304) 727-5501 or by email at jbird@chaptech.com if you have any questions or need more information.

Sincerely,

CHAPMAN TECHNICAL GROUP

Joseph E. Bird, ASLA

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Section 1.0 Company Overview & Awards

COMPANY OVERVIEW & AWARDS



Established in 1984, Chapman Technical Group has steadily grown into a diverse firm of professionals, many of whom were educated in West Virginia colleges and universities. We have achieved an outstanding reputation for developing high-quality projects, while meeting schedules and budgets.

In 2013, Chapman Technical Group was acquired by the Lexington, Kentucky based A/E firm of GRW, allowing us to provide a wider range of services while expanding our resources. Now, in addition to our offices in St. Albans, and Buckhannon, West Virginia, as part of the GRW family, we also work in Kentucky, Ohio, Tennessee, and Indiana.

Our architectural group not only designs new buildings from the ground up, but also specializes in renovations and historic restoration projects. Our award-winning landscape architects provide master planning, as well as detailed site design for parks and public spaces projects.

In addition to our building studio, our engineering support staff gives us the ability to meet almost any challenge a project may present. All of our mechanical, electrical, plumbing engineering is provided in-house, and our civil engineers work with our landscape architects to provide site designs that are functional while achieving a high level of aesthetics.

Water and sewer system design is accomplished by our environmental engineers, and when on-site wastewater treatment is required, we can do it.

Working with our airport group, we can provide full airport design services, from runway and lighting design, to hangars and terminal buildings.

COMPANY OVERVIEW & AWARDS



SRC Building Renovation
WV AIA Merit Award, 2016
Historic Preservation



I-79 Rest Area
AIA Merit Award, 2010

COMPANY OVERVIEW & AWARDS



Upshur County Courthouse Renovations
WV AIA Honor Award, 2008
Historic Preservation



COMPANY OVERVIEW & AWARDS



Upper Big Branch Miners Memorial
WV ASLA Honor Award, 2012



Nuttallburg Historic Mining Complex
WV ASLA Merit Award, 2012

Section 2.0 Project Experience



West Virginia Division of Culture and History Culture Center North & South Gardens Access Renovations Charleston, West Virginia

The North and South Garden project will provide ADA access to the below-grade plaza areas at the State Capitol Complex and will incorporate new outdoor exhibits.

The North Garden renovation, illustrated above, will provide access from the basement level of the Culture Center to the upper sidewalk level. This 8-foot grade change requires over 110 feet of ramp. Raised planting beds and seat walls add interest. A new stormwater system will correct occasional flooding issues. Security gates will be added for safety and new steps, railing, and an overall cleaning of the retaining walls will finish this area.

The South Garden has a 12-foot grade change. Winding sidewalks and over 170 feet of ramp will bring visitors through a new outdoor exhibit showcasing West Virginia's natural resources. The space can also be a venue for small gatherings with a small stage and specialty lighting. Like the North Garden, this area will also get new steps and railings.



North Garden in its current condition.



WV Division of Highways State Road Commission Building Renovation Charleston, WV

As part of the West Virginia Division of Highways District One Campus Renovation, the former State Road Commission Building was renovated to serve as an office building for various DOH personnel. The historical 40,000 square-foot facility retained many historical features, including original doors and transoms, while providing energy-efficient and cost effective systems throughout. In addition to a complete interior makeover that included a historic information center and radio studio, the building also received new exterior doors, windows, roofing and a new elevator. A skywalk connects the building to a new Headquarters Building being constructed beside the SRC Building. A courtyard was also constructed for employee use.

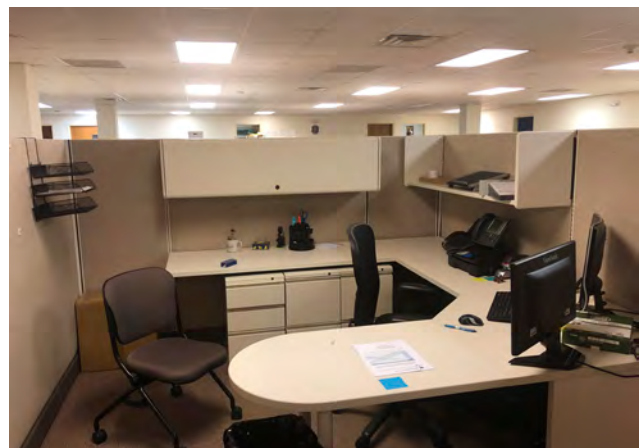




WV Department of Natural Resources Building 74 Renovations

324 4th Avenue
South Charleston, West Virginia

Chapman Technical Group was selected to provide a multiphase project for the Renovations of Building 74 for the General Services Division (GSD). In Phase 1, Chapman Technical Group provided a thorough evaluation of the interior and exterior of the existing 37,000 square-foot building, including functional analysis, Code review, and evaluations of the building enclosure, roof, electrical, and mechanical systems. Phase 2 will provide design services as directed by the GSD to resolve issues identified in Phase 1. Phase 3 will develop construction documents and provide construction phase services for phased construction projects to enable continuous tenant occupancy of the building.





Clay County Board of Education Clay County High School Renovations

1 Panther Drive
Clay, West Virginia

Clay County High School serves 550 students in grades 9 through 12 and is the only high school in the county. The school was constructed in 1970 and needed renovations to make it a more modern learning facility. Because Clay is a small rural county, the high school serves as a place of learning and acts as a community center and gathering place for the county.

Renovations to the school were quite extensive and included new HVAC systems, fire alarm and security systems, a secure office entrance, new toilet rooms, new windows, new secure classroom door hardware, reworking the locker rooms and gym and the addition of a new commons area.

The renovations and addition have significantly improved the health, safety and welfare of the students and staff at this school and have had a direct impact on improving the learning environment.

Through improved Indoor Air Quality and comfort, improved safety and the improved overall functionality of the school, this facility will continue to serve the residents of Clay County for many years.

Services Provided:

Architectural, Structural, Mechanical, Electrical, Civil, Landscape Architecture Design (2020)

Construction Administration (2020-2022)

Reference:

Jared Fitzwater, Facilities Director
Clay County Board of Education
(304) 587-4266



Coal Heritage Area Authority

Coal Heritage Discovery Center

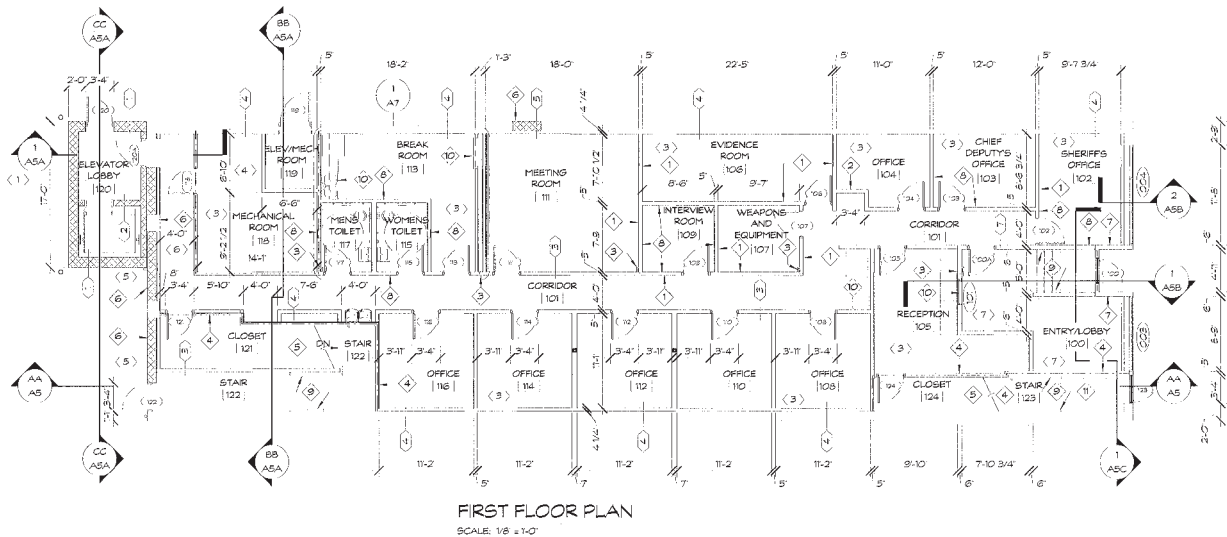
Mt. Hope, West Virginia

The Coal Heritage Discovery Center will occupy the historic Patteson Building in downtown Mt. Hope. The Coal Heritage Discovery Center will consist of offices, meeting rooms, an historic information center, a small theater space, a public lobby area, a gift shop, and a small café area. There will also be an outdoor patio which can be used as exterior café seating.

The Center will be constructed in two phases. The first phase consisted of remedial work to weatherize the building and included the installation of a new roof and roof structure; repointing and repair of the exterior brick; cleaning the interior of the building and the installation of new doors and storefront.



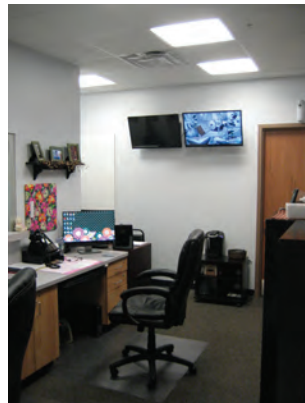
Right: Interior prior to renovation.



Mason County Sheriff's Office

Point Pleasant, WV

The Mason County Commission selected this existing building adjacent to the County Courthouse to be headquarters for the Mason County Sheriff's Department. The three story 11,500 square-foot facility remained basically unchanged on the exterior with the exception of minor facade repairs, new doors and windows. The first floor interior of the building was completely demolished and rebuilt to house the new Sheriff's Office while the second and third floor were renovated for Sheriff's office storage, voting machine storage and programming, and other County needs. Other additions and renovations included a new elevator at the rear of the building, a new sprinkler system throughout the building,





Upshur County Commission Judge Jack Dowell Jennings Courthouse Annex

38 West Main Street
Buckhannon, West Virginia

Project included the complete design of a 24,000 square foot 3-story brick building, including structural, mechanical, and electrical engineering, as an annex to the existing courthouse. The new building design had to be sensitive to the existing building architecture. A skywalk was used to connect the two buildings for circulation and accessibility to the second floor of the existing courthouse. Also included in the project were space planning and interior design for the different departments of the Upshur County government





Frankfort Plant Board **New Administration Building** Frankfort, KY

The Frankfort Plant Board, a municipal utility company that provides cable, broadband, telephone, security, electric and water for the city of Frankfort, KY, and surrounding areas, hired GRW to provide programming, planning and design services for its new consolidated administration building and associated 30-acre site.

The new three-level, 46,000 SF administration building project consolidates the Frankfort Plant Board's administrative offices for accounting, human resources, management, IT, and dispatch. In addition, facilities were provided for the Plant Board's public customer service functions including cashier/payment service stations, exterior drive through tellers, product service representation, and a board/community room. The facility also includes backup utility systems and a designated shelter area.

The building facade is primarily constructed of architectural precast concrete panels with design elements such as structural silicone glazing systems and aluminum panels.



Section 3.0 Resumes



Joseph E. Bird, ASLA

Senior Vice President Project Manager

Years of Experience: 46
Years with Chapman: 39

Education

B.S., Landscape
Architecture, 1978
West Virginia University

Registration

Landscape Architect: WV,
KY, IN

Affiliations

Council
of Landscape
Architectural Registration
Boards

WV Chapter, American
Society of Landscape
Architects

Experience

Joe has been involved in a wide range of projects in his 40+ years of experience. In addition to his landscape architectural design experience, he has served as Project Manager for many major multi-discipline projects ranging from site development to major architectural projects. His experience includes coordinating the efforts of various local, state, and federal agencies.

Site Development

Site planning and project management for numerous projects throughout West Virginia ranging from small campus sites to large sites for commercial, government, industrial, and institutional development. Projects include military complexes, campuses, public housing developments and other public facilities.

Parks and Recreation

Projects include, master planning for municipal parks, swimming pools, bathhouses, cabins and support facilities for the West Virginia Division of Natural Resources and similar facilities for county and municipal park systems. He has also been involved in the design of facilities such as softball fields, fishing access facilities, recreation facilities for prisons, as well as passive recreation areas for public and private clients.

Miscellaneous

Other project experience includes the urban planning and development, streetscape design, roadway and storm drainage projects, as well as the project management of numerous major architectural projects throughout West Virginia.

Recent Relevant Experience

Old Central City Gazebo Space Redesign; Huntington, WV
Smith Street Streetscape; Charleston, WV
St. Albans C Street Plaza; St. Albans, WV
Scottsville Streetscape; Scottsville, KY
Canaan Valley Resort Snowmaking Improvements; Canaan Valley, WV
Bowden State Fish Hatchery; Elkins, WV
Gatlinburg Trout Rearing Facility; Gatlinburg, TN



Phillip A. Warnock, NCARB, AIA Project Architect

Years of Experience: 32
Years with Chapman: 21

Education

B.S., Architecture, 1995
University of Tennessee

Registration

Architect: WV, KY, IN, TN

Affiliations

National Council
of Architectural
Registration Boards

WV Chapter,
American Institute
of Architects

Awards

Honor Award, WV AIA
Upshur County Courthouse

Merit Award, WV AIA
I-79 Burnsville Rest Area

Merit Award, WV AIA
State Road Commission
Building

Publications

Structure Magazine,
February 2010
"A Gem in the Mountains"
Upshur County Courthouse
Restoration

Experience

Phill is an award-winning architect with extensive experience, having worked with clients on programming / planning, budget analysis, design, construction documents, meeting coordination, bidding / negotiation services, construction phase services, and code compliance. He is especially skilled in renovation and historic restoration projects for government and municipal facilities.

WV General Services Division, Building 74 Renovation;

South Charleston, WV

Project Architect for evaluation and recommendations for possible improvements and upgrades to building systems in three-story, 37,000 SF, masonry-construction facility that houses approximately 100 employees. Among improvements selected for design are replacement of heating and cooling systems, windows, T5 lighting with LED fixtures, and replacement of ceilings and floor finishes, as well as new DDC controls throughout building.

WV General Services Division, Capitol East Campus;

Charleston, WV

The Capitol East Campus Project transforms a 5 ½ acre site adjacent to the State Capitol into upgraded and consolidated facilities, including several buildings supporting the building and grounds maintenance needs for the entire Capitol Complex. The Warehouse/Grounds Building is a 27,000 square-foot structure providing high-bay storage, low-bay storage, maintenance shop, a grounds/mechanics shop, distribution area, and office suite. The 4,300 square-foot Open Storage Building provides covered storage for vehicles, tools, and equipment. The Bulk Storage Building provides 600 square feet of covered storage for salt, gravel, and mulch. The wedge-shaped site was designed to accommodate the buildings, parking for 369 vehicles, vehicular circulation, and greenspace with storm detention systems to reduce flooding in the area. A 6,000 square-foot Mail Room Building provides the mail service and sorting center for the entire Capitol Complex.

WV Division of Highways State Road Commission Building;

Charleston, WV

Project Architect for the renovation of the historic State Road Commission Building for the West Virginia Division of Highways. The 40,000 square-foot building houses offices and support facilities for the local highway district. In addition to a complete interior makeover that included a historic information center and radio studio, the building also received new exterior doors, windows, roofing and a new elevator. A skywalk connects the building to a new Headquarters Building that was constructed beside the State Road Commission.



W. Thomas Cloer, III

NCARB, AIA

Project Architect

Years of Experience: 24
Years with Chapman: 18

Education

B.S., Architecture, 2001
University of Tennessee

Registration

Architect: WV, VA, KY

Affiliations

National Council
of Architectural
Registration Boards

AIA National

AIA West Virginia

WV Chapter
American Institute
of Architects
Past V.P. and Secretary

St. Albans Historic District
Committee Member

Experience

Tom has extensive architectural experience, having worked with clients on programming, planning, budget analysis, design, construction documents, bidding, construction phase services, and code compliance. He regularly provides leadership in architectural design and project management for new building design and renovation projects such as K-12, parks and recreation, and government and municipal facilities.

Comprehensive Educational Facilities Plan

Tommy worked as part of a team to develop the 2020 Comprehensive Educational Facilities Plan (CEFP) for both Ritchie County Schools and Clay County Schools. Work on the CEFP's include facilities assessments and reports, participation in educational planning committee meetings, presenting findings to the county board of education and assisting the county in translating educational needs into facility needs.

Jane Lew Elementary School Addition; Jane Lew, WV

Project Architect for the design of an addition and renovation project that included five new classrooms, an updated office suite, and a new building entrance and bus loop. Toilet rooms were also renovated and new floor finishes were installed throughout the building. A new HVAC system serves the addition, and a new sprinkler system and fire alarm were installed for the entire school. New ceilings and lighting were also provided throughout.

Clay County High School Addition and Renovation; Clay, WV
Tommy worked closely with Clay County Schools to obtain a WV School Building Authority Needs Grant to fund the design and construction of a multi-million dollar addition and renovation to the 106,000 sf Clay County High School. The project included the design and construction of a new multipurpose Commons Area that can serve as additional cafeteria space, a lobby for the gymnasium during sporting events and graduation, and as an area for students to congregate before and after school. Major renovations to the gymnasium and locker rooms include a new gym floor, bleachers, basketball and volleyball equipment, lockers, and shower rooms. In addition to renovating all of the toilet rooms, the school also received new doors, windows, light, paint and a new HVAC system was also installed throughout the school.



Jon R. Marcum, PE, SE

Structural Engineer

Years of Experience: 27
Years with GRW: 8

Education:

M.S., Civil Engineering, 1996,
University of Kentucky
B.S., Civil Engineering, 1995,
University of Kentucky

Registrations:

Professional Engineer/
Structural Engineer: KY
Professional Engineer: KY, WV,
IN, TN, GA, NY, NC, WA, OH,
AZ, TX, NM, KS

NCEES Member allows
reciprocity with other states

Experience

Jon has two decades of experience with all phases of structural consulting services including contracting, code searching, schematic design, design development, structural design, value engineering, structural evaluations, structural inspections, structural forensics, BIM/drafting production of contract documents, bid reviews, contract administration, as-built drawings, etc. He is experienced with a wide variety of structural design software, as well as drafting and BIM software, such as Autocad, Microstation, Draftsight, Sketchup 2016, Bentley Structural Modeler, Revit, and Tekla BIMSight.

Ashland Federal Correctional Institute Standby Power Improvements; Ashland, KY

Structural Engineer. Design-build of 750 kW standby power generator at minimum-security satellite camp and addition of four, paralleled 500 kW standby power generators at medium-security main campus.

Carter Caves State Resort Park Handrail and Bridge Improvements; Olive Hill, KY

Project Manager. Design for improvements to 1,426 feet of handrail located throughout cave system. Project included repair, replacement, and/or addition of guiderails/handrails in Cascade Cave and several others. Methodologies used not only are suited to environmental conditions of cave, but also prevent cross contamination of cave dwelling creatures and bat population. Repair of concrete bridge in Lake Room of Cascade Cave was also included.

Carter Caves State Resort Park Handrail and Bridge Improvements; Olive Hill, KY

Project Manager. Design for improvements to 1,426 feet of handrail located throughout cave system. Project included repair, replacement, and/or addition of guiderails/handrails in Cascade Cave and several others. Methodologies used not only are suited to environmental conditions of cave, but also prevent cross contamination of cave dwelling creatures and bat population. Repair of concrete bridge in Lake Room of Cascade Cave was also included.

Clermont County PUB Well Field Control Tower; Pierce Township, OH
Structural Engineer. Recondition/replacement of existing control tower for PUB water treatment plant wells 17-20. Work includes replacement of platform tower, control panels, electric wiring, handrail, and access ladder.

Section 4.0 References

REFERENCES



1. Ms. Kari Westfall
Construction Project Manager
WV General Services Division
Capitol Complex
Charleston, WV 25301
(304) 352-5492
2. Honorable Scott James, Mayor
City of St. Albans
1488 MacCorkle Avenue
St. Albans, WV 25177
(304) 722-3391
3. Mr. Matt Yeager
Deputy Chief, Planning, Engineering, and Maintenance
West Virginia Division of Natural Resources
South Charleston, WV 25303
(304) 558-2764