

EXPRESSION OF INTEREST
FOR
ARCHITECTURAL AND ENGINEERING
SERVICES FOR
CULTURE CENTER WINDOW PROJECT
26-TOUREOI-2



WYK ASSOCIATES, INC.

ARCHITECTURE • PLANNING

205 Washington Avenue, Clarksburg, WV 26301 304-624-6326 www.wykarchitects.com

CHARLESTON, WV

CULTURE CENTER WINDOW PROJECT

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WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Culture Center Window Project

LETTER OF INTEREST



August 13, 2025

West Virginia Department of Tourism
Hanna E. Kroeger, Accounting Coordinator
Hanna.E.Kroeger@wv.gov

Re: A& E Services – Culture Center Window Project | 26-TOUREOI-2

Dear Ms. Kroeger and Department of Tourism Members:

On behalf of WYK Associates, Inc., we extend our sincere interest in offering our expertise for the upcoming window project for the Culture Center, Building 9, at the State Capitol Complex in Charleston.

Our experience includes work on a wide variety of building types and projects of varying scopes and complexities. Examples of these are included in this Expression of Interest. WYK Associates, Inc. and its predecessors have provided architectural services in West Virginia since 1900. We believe that our knowledge and expertise and strong project team make our firm a sound choice for this endeavor.

In particular we have worked with Randolph Terrace Apartments in Salem, WV designing a new office building and replacing the windows in approximately six apartment buildings or 72 apartment units. Additionally, we have worked with upgrading many existing buildings to meet modern day codes, maintenance items while maintaining the original integrity of the structure. We have vast experience with window / door upgrades and replacements, as well as, interior renovations.

We understand the importance of working with the staff at The Department of Tourism to develop a common sense design solution that works best for you with regards to the scope of work, schedule and available funding. The principals and key personnel noted in our Team Organizational Chart will be the individuals with whom you will work. We feel that the involvement of these individuals throughout the course of the project allows us to provide you with the utmost level of service.

Enclosed, please find our formal expression of interest. Should you require any further information or wish to discuss your project requirements in detail, do not hesitate to contact me at james@wykarchitects.com or 304-624-6326. We eagerly anticipate the opportunity to collaborate with you on these important endeavors.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'James B. Swiger, AIA'.

James B. Swiger, AIA, NCARB, LEED AP BD+C, CHC
President



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Culture Center Window Project

COMPANY OVERVIEW



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

COMPANY INFORMATION

www.wykarchitects.com



Our Identity

Who we are

WYK Associates, Inc. is a full service architectural and planning firm serving a wide variety of commercial, religious, educational, civic and industrial clientele.

WYK Associates, Inc.'s legacy began in 1900 by Edward J. Wood. Our archives are filled with a century's worth of historic work. From this, many predecessors who have carried the torch of the firm through the last century.

Wood's grandfather's firm had roots in North Central West Virginia dating back to the early twentieth century. William Yoke, Jr. and Howard Kelley partnered with Mr. Wood in 1974 to form WYK Associates, Inc.

Mr. James Swiger joined the firm in 2005 and became a principal and vice president in 2008. In 2012, Mr. James Swiger assumed sole ownership of WYK Associates, Inc.

Project Philosophy

Our process at work

COMMUNICATION & TEAMWORK are our guide words for each project. Our client's requirements for quality, service and value are the driving force behind each decision.

Through collaboration with engineering consultants we address the needs and schedule requirements of each client.

We provide thorough planning in all areas of each project to fit the individual requirements for a positive impact on both the natural and built environments. Energy conservation and product safety are very important concerns.

Project Management

How we create excellence

We carefully evaluate the client's program, design concerns, budget, funding sources, and other available data to assure a clear understanding of each project.

We incorporate input from our client and consultants to establish the budget and schedule. These facets are updated during each stage of project development to ensure our client's parameters are met.

WYK's principals engage and manage the entire project team, from concept through occupancy. WYK Associates, Inc. has an outstanding reputation for providing construction administration services along with maintaining an excellent rapport with contractors.

"You can be proud to have designed this theatrical masterpiece, which will enhance entertainment and the arts for years to come throughout the greater region. You knocked it out of the park!"

-Bill Heaberlin | Owner, MPE Entertainment

Referring to the Award-Winning Robinson Grand Performing Arts Center



WYK ASSOCIATES, INC.
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COMPANY INFORMATION

Architecture

CONTACT INFORMATION

WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301
304-624-6326 O | 304-677-3373 C
www.wykarchitects.com

KEY PROJECT STAFF

James B. Swiger
AIA, NCARB, LEED AP BD+C, CHC
President / Principal-in-Charge
james@wykarchitects.com

Stephen M. Kelley
5 Year - BAIA, Associate AIA
Senior Project & BIM Manager
stephen@wykarchitects.com

Alex J. Banko
MArch, Associate AIA, WELL AP
Assistant Project Manager / Designer
alex@wykarchitects.com

Charles Allen
BSArch, Associate AIA
Designer / BIM Specialist
charles@wykarchitects.com

Lisa A. Kuhn
RBA - Business Administration
Construction Administration Coordinator
lisa.k@wykarchitects.com

Irene Malfregeot
MBA, Allied AIA
Director of Finance
irene@wykarchitects.com

MEMBERSHIPS



Summary

Our firm's legacy began in 1900, then named Edward J. Wood Architect, WYK Associates, Inc. has been located in Clarksburg for 125 years. Through innovative and thoughtful responses to the unique issues of each project, our goal is to create places that fit the needs and desires of those who use them.

Our team approach integrates the collaborative strengths of each member to produce a solution of balance between design quality, schedule and budget. We have always considered sustainability, the built environment, and quality of life long before the public began to focus on its benefits. We take seriously the responsibility of designs and solutions to be cost effective and operate efficiently throughout the building's lifecycle.

SAMPLE PROJECT EXPERIENCE

UHC - Eye Center | Bridgeport, WV

Robinson Grand PAC | Clarksburg, WV

Bridgeport Public Safety Building
Bridgeport, WV

Tyler County Courthouse Renovations/
Additions | Middlebourne, WV

UHC - Weston | Weston, WV

Hope Gas Inc. - Edward M. Smith
National Career & Life Development
Center | Clarksburg, WV

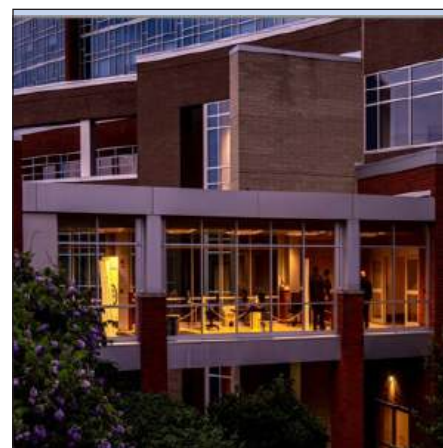
Immaculate Conception Parish Center
Clarksburg, WV

Jackson Square Multi-Purpose Parking
Venue | Clarksburg, WV

Pocahontas County Courthouse
Renovations | Marlinton, WV



West Virginia Folklife Center



United Hospital Center Breezeway



Immaculate Conception Parish Center



WYK ASSOCIATES, INC.
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COMPANY INFORMATION

Awards



2019 WV-AIA Honor Award for Design Excellence in Architecture - Historic Preservation

2019 WV-AIA Craftsmanship Award for Excellence in Architectural Detail and Craftsmanship

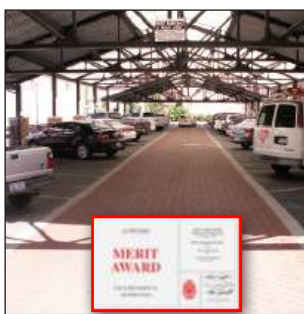
WV AIA AWARDS

ACHIEVEMENT IN ARCHITECTURAL DESIGN

Robinson Grand Performing Arts Center
Clarksburg, West Virginia

Size: 45,000 S.F.

This project was awarded full EPACT Tax credits for surpassing the ASHRAE 2007 Standards for HVAC, Interior Lighting and Building Envelope Exterior Improvements. It was also awarded 2018 Excellence in Construction Award from the Associated Builder and Contractors, Inc.



West Pike Street Parking Facility
Clarksburg, West Virginia

Size: 57,000 S.F.

The facility's design compliments all the adjacent properties, both historic and modern. A variety of outdoor activities are easily held here, enhancing the city's economy and livability. Designed by Associated Architectural Consultants, PLLC, which is a combination of Ralph Pedersen Architect & WYK Associates, Inc.

2013 WV-AIA Merit Award for Design Excellence



Shinnston Community Center
Shinnston, West Virginia

Size: 17,000 S.F.

The facility will serve as a performing arts center, a look out for downtown events such as parades, etc. A much needed large banquet hall, accommodating 350 people, will provide the city with a gathering space for meetings and community organization. There is also a room solely dedicated to the Shinnston Senior Citizens, and another additional meeting room. The upper level of the building serves as the city administration offices and Council Chambers.



WYK ASSOCIATES, INC.
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COMPANY INFORMATION

Awards



2013 WV-AIA Merit Award for Design Excellence and Sustainable Design

Information Manufacturing Corporation (I.M.C.)

Cowen, West Virginia

Size: 18,000 S.F.

With Sponsorship from Senator Robert C. Byrd, the Webster County Development Authority commissioned this "state of the art" facility to house Information Manufacturing Corporation's regional operations. The important notion of sustainability is addressed through use of recycled steel, regional materials, and an innovative geothermal heat pump heating and cooling system.



2013 WV-AIA Merit Award for Design Excellence



West Union Bank- Newpointe

Clarksburg, West Virginia

Size: 9,000 S.F.

The design uses a combination of glass curtain wall with brick and monumental masonry units to present a very contemporary image. Because of the building orientation, the glass elevations require the use of solar glazing and a brise soliel system to reduce heat gain and glare in the offices.



Fairmont State University -

Frank & Jane Gabor Folklife Center

Fairmont, West Virginia

Size: 6,900 S.F.

The Folklife Center was constructed in 1903 by Michael Kennedy and is the last remaining vestige of the Kennedy's dairy farm. The building had been seriously compromised by years of neglect and fire damage. Due to the building's history and notable residents, it was placed on the National Register of Historic Places in 2006.

FSU-Interior Design

Fairmont, West Virginia

After developing an architectural program for the Folklife Program, WYK Associates, Inc. decided to remove a floor from the existing structure and create a first floor classroom area, and a second floor "Great Room" which would restore the open structure of the barn and provide both exhibit and multi-use space.





COMPANY INFORMATION

125 Years of Excellence in Architecture

WYK ASSOCIATES, INC.
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Rooted in History

The history of WYK Associates, Inc. is intertwined with the history of architecture in West Virginia. Through the years, countless buildings have been designed, expanded, and renovated by our company and its predecessors.

Focus on Knowledge

Our staff is academically trained, all of our Architectural Interns have a degree in architecture from the East Coast's most prominent design schools. We know that professional development and enrollment with the professional organizations of our trade is the key to skilled employees.

Backed by Experience

We have been involved in a multitude of projects serving clients of the private, industrial and public sectors. From LEED-certified building design and complex multi-phase additions to the careful renovation of historical landmarks or our national heritage, we have been instrumental in our client's building success.

Passing the Torch

With generations of skilled architects contributing to the growth, values and success of our company, we developed a reliable process and keep an archive of documented solutions for architectural problems and planning challenges. This helps us to save time and resources, providing an advantage for our clients.

Ready for the Future

We are the first West Virginia architect to offer 3D printing solutions in-house, and with integration of 3D scanning and BIM in our projects, we are ready for the future of our trade.

Edward M. Smith National Career & Life Skills Development Center - Construction in Progress	2025
Completion of 50,000 S.F. Addition to Aurora Flight Sciences (AFS) - Bridgeport, WV	2024
Armory Pharmaceutical, Inc. completed; adaptive reuse	2022
WYK finalizes design on new Pediatrics Facility for WVU Medicine UHC, Inc.	2022
New Eye Clinic for United Hospital Center	2021
WYK designs "Net Zero" energy Tyler County 911 Center	2020
RGPAC receives two AIA-WV Design Awards	2019
WYK Associates, Inc. signs contract to renovate the Historic Tyler County Courthouse	2019
RGPAC construction complete. GRAND OPENING!	2018
Construction begins on the RGPAC	2017
Upshur County Courthouse Roof & Chimney Restoration	2016
WYK Associates, Inc. signs contract to renovate the Robinson Grand Theatre	2015
James B. Swiger becomes sole owner of WYK, now President and Principal-in-Charge	2012
James B. Swiger becomes President	2011
James B. Swiger becomes Partner and Vice President	2008
James B. Swiger returns as Project Architect	2005
James B. Swiger becomes an Architectural Intern at WYK Associates, Inc.	1996
Carleton Wood, Jr. retires; William E. Yoke, Jr. becomes President	1996
WYK Architects, Inc. becomes WYK Associates, Inc.	1978
Carleton Wood, Jr., William E. Yoke, Jr. and Howard Kelley form WYK Architects, Inc.	1976
Whalen King Architects purchases W.H. Grant's firm	1973
Carleton Wood, Jr. joins Whalen King Architects	1971
William H. Grant, Jr. acquires firm	1956
Carleton Wood, Jr. joins firm as apprentice	1949
Carleton Wood selected to rebuild Robinson Grand Theatre	1939
Carleton Wood designs Clarksburg Fire Station	1927
Firm changes to E.J. Wood and Son Architects as Carleton Wood joins	1921
Edward J. Wood commissioned Marion County Jail	1910
Edward J. Wood starts architectural practice	1900



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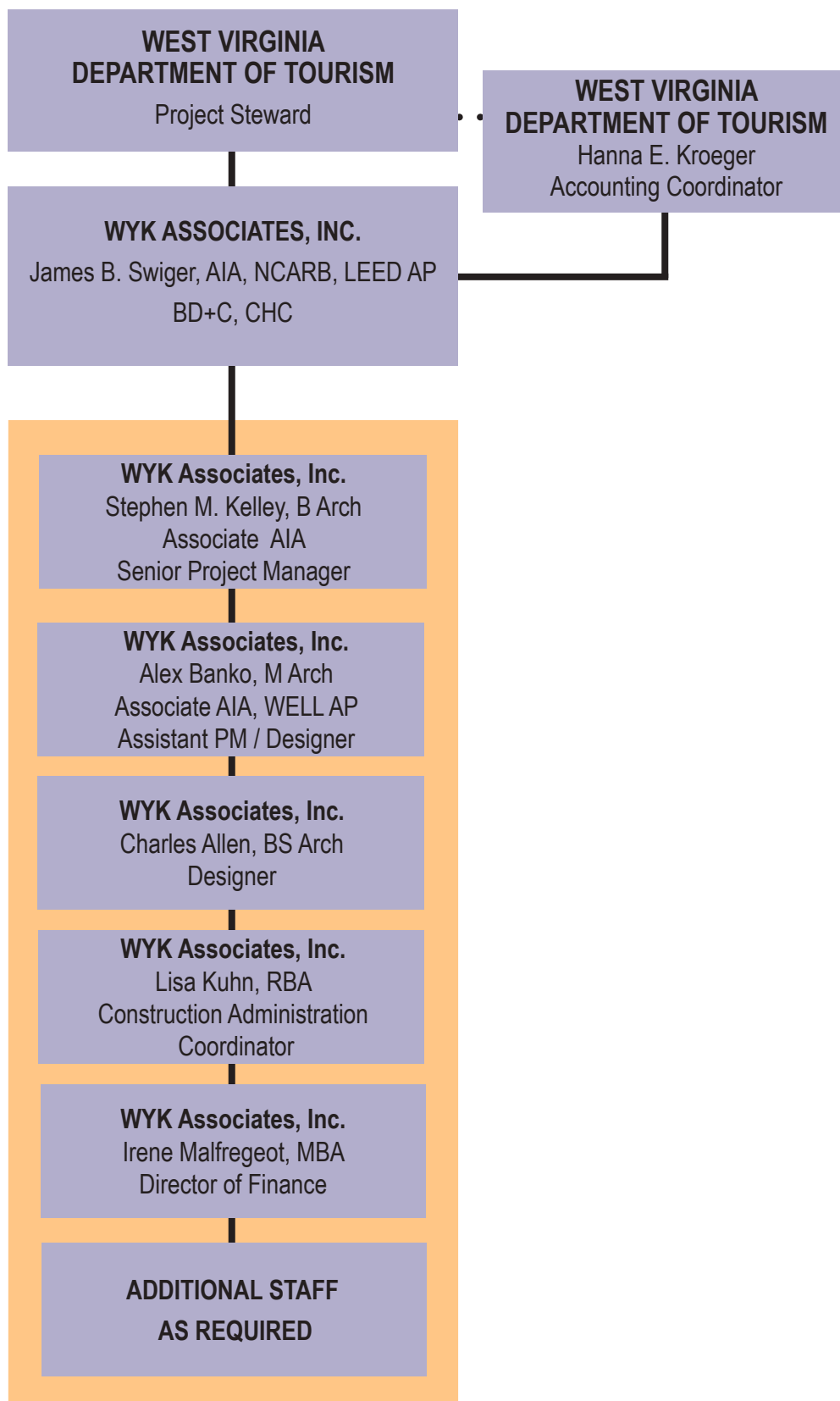
Culture Center Window Project

PROJECT TEAM



WYK ASSOCIATES, INC.
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CULTURE CENTER WINDOW PROJECT TEAM STRUCTURE





WYK ASSOCIATES, INC.
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Culture Center Window Project

PROJECTS



WYK Associates, Inc.

Clarksburg, WV

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Sampling of Door / Window Replacement Projects

Tyler County Courthouse

Tyler County Courthouse Old Sheriff's Residence and Jail

Dyer Insurance

Harrison County Schools

Bridgeport Middle

Bridgeport High

South Harrison Middle

South Harrison High,

United Technical Center

Adamston Elementary

Liberty High

Lincoln High

Lumberport Middle

Nutter Fort Intermediate

Adamston Elementary

Salem Elementary

Washington Irving Middle

Robinson Grand Performing Arts Center

Frank & Jane Gabor Folklife Center

Randolph Terrace Apartments

Harrison County Courthouse

Fellowship Bible Church



WYK ASSOCIATES, INC.
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West Virginia Air Center Bridgeport, West Virginia

Government > North Central WV Airport > Air Center

Fast-track, Aircraft

Aircraft maintenance and retrofit service.

The building designed for the West Virginia Air Center is now occupied by Bombardier Services America Corp. The facility houses a complete aircraft maintenance facility which services mid-sized airplanes for both private airlines and the military. The building features four large aircraft maintenance bays which can accommodate up to a dozen aircraft for all types of maintenance and retrofit services.

The center has shops to support all phases of aircraft maintenance including interior finishes, composite materials, avionics and electronics and machine tooling. One bay is specifically designed for the removal and application of paint, and the building has state of the art fire protection and hazardous material collection systems. The modern office and support facilities offer unique views of the maintenance bays, and afford all employees an opportunity to observe the extensive and detailed work as the airplanes are torn down and rebuilt.

The project was completed in just over 14 months using a fast track construction management approach. The construction manager, all contractors, the owners representatives and the design team worked very closely to assure that all project milestones were met.



Project Facts

Size: 146,000 sq ft

Completed: 2004

www.wyearchitects.com



WYK ASSOCIATES, INC.
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Tyler County Courthouse Restoration

Middlebourne, West Virginia



Updating and Preserving! Tyler County Courthouse

The Tyler County Courthouse was originally built in 1920 and designed by architects E.C.S. Holmboe and Mr. Pogue of Clarksburg. WYK is most excited to contribute to the Clarksburg legacy of excellence with the renovations to this historic courthouse. WYK is currently replacing the windows to with new energy efficient ones that match the existing profiles, materials, and colors in order to comply with historic preservation guidelines. This is Phase 1 of multiple interior and code compliant upgrades to the century old icon in the community. ADA compliant upgrades and a new interior vestibule have also been added to the front entrance of the courthouse.

WYK was initially hired by the Tyler County Commission to provide an overall assembly of the courthouse and adjacent historic jail / sheriff's residence building, now housing the county's 911 and Sheriff's departments.

The commissions first priority was to replace the existing windows and doors with historically accurate, energy efficient ones. This project completed in May of 2018. WYK is currently working on a masonry restoration bid package for the courthouse proper as well as the adjacent jail building.



Project Facts

Size: 15,000 S.F.

Completed: May 2018

www.wykarchitects.com



WYK ASSOCIATES, INC.
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Preston County Courthouse Renovation

Kingwood, West Virginia

Located in: Historic District

Addition to a National Register property

The Preston County Commission hired WYK Associates, Inc. to restore the exterior sandstone façade of this Pre-World War II Structure. WYK did extensive research and found the location of the original stone, quarried from Ohio. Given the nature of sandstone, which is very soft and porous, much of the stones around the top had deteriorated due to the failed stone parapet allowing water penetration into the stone.

WYK was involved with this project from beginning to final completion and beyond. All of the parapet stones were replaced as well as 2/3 of the upper stone façade with new stone from the original quarry. The new stone was a very close match to the original. The parapet stones were set with stainless steel pins over a waterproof flashing system. The head joints of the parapet were caulked in lieu of mortar to ensure it's performance through the expansion and contraction of the extreme weather conditions prevalent in Preston County.

The building once cleaned and repointed was coated with a breathable water repellent coating which allows moisture to escape the stone but prevents it from entering, thus reducing the freeze/thaw cycle, which is very detrimental to stone, especially sandstone.



Project Facts

Size: 8,000 S.F.

Completed: 2004

www.wykarhitects.com



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Bridgeport High School Additions

Bridgeport, West Virginia



Modern Facade

Upgrades to local high school

Bridgeport High School is home to more than 800 students. The present building opened in 1963, and since that time it has undergone three major renovations by WYK. These include an ADA accessible elevator installation and two classroom additions, in 1992, 1997 and 2001.

WYK has been a part of their frequent remodeling and technological updating. A Theater Storage Addition afford increased theater use by the public.

The façade and window renovations along with HVAC upgrades increased natural daylight and ventilation in the classrooms. It also improved the aesthetics and energy efficiency of the structure. Most importantly, it created a more comfortable learning environment for its occupants.



Project Facts

Original: 1963

Completed: 2001

www.wykarchitects.com



WYK ASSOCIATES, INC.
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Harrison County Courthouse

Clarksburg, West Virginia

Contributing Building in Historic District

This series of renovation projects began with the appointment of a second Circuit Judge for Harrison County. A new Courtroom and Circuit Judge's Support Staff offices were created from the former County Commission offices. The Voter Registration Office was relocated to space previously used by the County Health Department.

New offices and meeting room for the County Commission were then created on another floor of the building. All Courthouse functions continued daily operation during these projects.

From these extensive renovations evolved a multi-phase window replacement program for the entire Harrison County Courthouse.

Completed in stages as funding permitted, it is a successful synthesis of enhancing the building's appearance, maintaining its historic integrity, and improving the usability and function of the interior spaces.



Project Facts

Located in Historic District

Completed: 1999-2001

www.wykarchitects.com



Northpointe Business & Industrial Park Shell Building Bruceton Mills, West Virginia

WYK ASSOCIATES, INC.
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Multi-Use Shell Space

Growth and Convenience

This highly visible shell building was a project of the Preston County Economic Development Authority through West Virginia's EDA Shell Building Loan Program.

It is located at the Hazelton Exit of Interstate 68. This location in the Northpointe Business and Industrial Park is convenient to the intersections of I-79 and I-68, and within 500 miles of the major population centers of the northeastern United States.

This building is currently occupied by Puris, LLC, a 3D metal printing fabricator. With a 22' eave height, the building is adaptable for many uses. The office portion is masonry clad with two colors of CMU. All utilities are available within the Northpointe Business and Industrial Park.



Project Facts

High Bay: 47,250 s.f.

Office Space: 5,000 s.f.

Total: 52,250 s.f.

Completed: 2002

www.wykarchitects.com

Robinson Grand Performing Arts Center Restoration / Renovation

Clarksburg, West Virginia



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

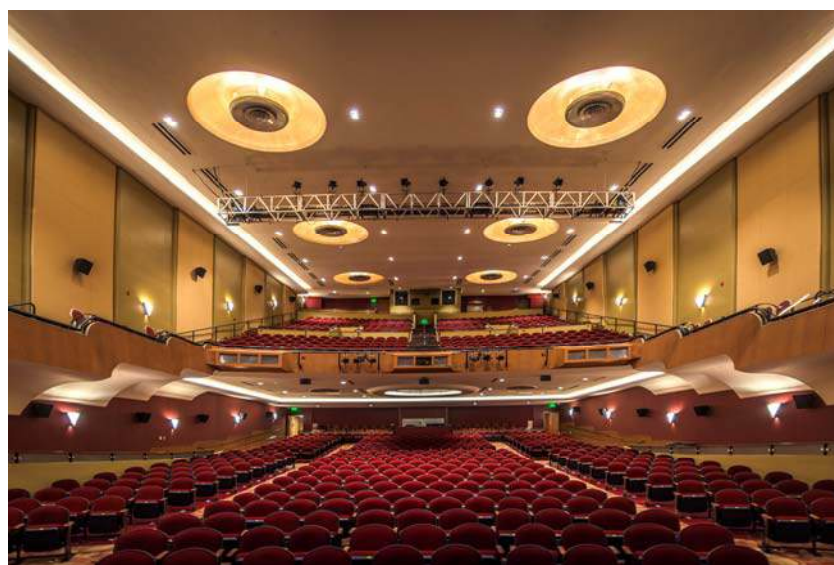
Historic Property Brought Back to Life!

Local Theatre to Revive Downtown

The Robinson Grand Performing Arts Center is comprised of several different layers of classifications, including restoration, rehabilitation, renovations and additions. The 45,000 S.F. project included the restoring of the building's exterior masonry, updating the performance hall to seat over 1,000 guests, adding all new HVAC, finishes, electrical, sound, stage rigging, plumbing, complete roof replacement, concessions, restrooms, stage curtains, lighting, sound systems, dressing rooms, LED lighting, a barrel vaulted ballroom, a multi-purpose educational center, caterer's and preparation kitchens, circular bar, two new elevators, a loading dock and state-of-the-art marquee as well as structural enhancements throughout the building.

The City of Clarksburg purchased the building in April of 2014 and hired WYK in June of 2014 to begin the conceptual design process. WYK worked closely with the WV State Historic Preservation Office and the Owner's tax credit Consultants from the very beginning stages of design. A large portion of this project focused on conducting an ADA / building code assessment and designing the proper solutions. These included: ADA compliant restrooms, a new elevator, and the creation of new accessible routes throughout the center, which has 15 different levels.

The project was ultimately awarded \$6.5 million in state and federal historic and new market tax credits. Other awards the Robinson Grand received include the 2018 Excellence in Construction Award from the Associated Builders and Contractors, Inc. West Virginia Chapter. The project was completed in October of 2018.



Awards:

2018 Project of the Year by the Exponent Telegram
WV Municipal League All Star Community Award
WV Contractors Association Award (March-Westin)
(2) AIAWV Design Awards

2019 Community Affordable Housing Equity Corp (CAHEC) Outstanding Community Impact Award
2019 Historic Preservation Award for Downtown Preservation

Robinson Grand Performing Arts Center Restoration / Renovation

Clarksburg, West Virginia



WYK ASSOCIATES, INC.
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Original Lobby



New Lobby

Project Facts

Original Building: 1913
Theatre Fire: 1939
Rebuilt: December 1939
Closed: 2000
Bought by City: 2014
Renovations Completed: 2018
Size: 45,000 s.f.

Project Partners:

www.wykarchitects.com
www.aurora-llc.com
www.studioilighting.com
www.casstruceng.com
www.wrlsdesign.com
www.zdsdesign.com
www.pcscmservices.com



Original Second Floor Lobby



New Second Floor Lobby



Photo Showcasing Masonry Restoration



New Second Floor Lobby



**Winner of Two AIA WV 2019
Design Awards**

Frank & Jane Gabor WV Folklife Center

Fairmont State University, Fairmont, West Virginia



WYK ASSOCIATES, INC.
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The Folklife Center - A Success Story

Living history carefully updated

Originally a barn, this historic building is at Fairmont State University's new main campus entrance. This charming stone building was previously used as apartments and storage.

It is now the home of Fairmont State University's West Virginia Folklife Program and serves the school as a Visitor's Center.

By removing the third floor and gutting the second-floor plan, WYK designed a two-story day lit gallery space on the existing second floor. Remedial structural repairs were needed to brace the existing roof structure once the third floor was removed.

The first-floor houses offices, classrooms and informal gathering spaces. An elevator, replacement of 72 windows and doors, natural and specialized lighting, sprinkler system and HVAC systems have all been integrated into this structure. By marrying the historic character of the building with upscale contemporary features and educational elements, the Folklife Center welcomes alumni, students, faculty and the general public to share many public functions. A large portion of this project also focused on ADA accessibility upgrades, accessible restrooms and the installation of a new elevator and shaft.

This project also included the cleaning of the exterior masonry, re-pointing approximately 35% of the exterior, replacing the stone in approximately 10% of the exterior and utilizing a new stone that matched the existing.



Frank & Jane Gabor WV Folklife Center

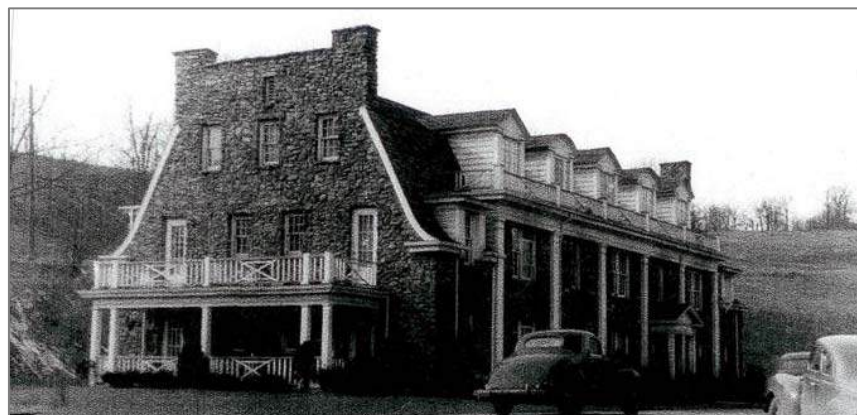
Fairmont State University, Fairmont, West Virginia



WYK ASSOCIATES, INC.
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Structural Update In-Progress (Third Floor Still Present)



The Colonial Apartments

Project Facts

Phase I: Completed 2009

Phase II: Completed 2010

Phase III: Completed 2011

Project Links

www.wykarchitects.com

www.fairmontstate.edu

www.Pierpont.edu/folklife



AIA West Virginia

This project won two awards - the 2013 Merit Award for Achievement in Architecture Design in the categories Interior and Exterior.

We are thankful of the recognition and like to acknowledge the team effort leading to the project's success.



The Frank and Jane Gabor
West Virginia Folklife Center

1201 Locust Avenue
Fairmont, WV 26554

(304) 367-4403

wfolklife@fairmontstate.edu

wfolklife@pierpont.edu



WYK ASSOCIATES, INC.
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Culture Center Window Project

RESUMES



WYK ASSOCIATES, INC.
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Team Profiles

James B. Swiger



James B. Swiger
AIA, NCARB,
LEED AP BD+C, CHC
President/Principal-In-Charge

WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

304-624-6326 Office

304-623-9858 Fax

james@wykarchitects.com

Years with WYK : 20 (2005 - Present)
(1996 - 1997)

MEMBERSHIPS

WV AIA Board of Directors
2007 - 2009



He is a Harrison County native involved with several community and professional organizations.

James has gained broad experience in both the private and public sectors of the construction / design industry. His work reflects a variety of projects with values ranging from thousands of dollars to over \$35 million.

EDUCATION

5-Year Bachelor of Architecture, 1996 University of Tennessee, Knoxville, TN

NAAB Accredited University

ARCHITECTURAL REGISTRATIONS

West Virginia (#3640) | Ohio (#1315976)
Pennsylvania (#RA-406309)
Tennessee (#107762) | Virginia (#401016552)
Mississippi (#5834) | Maryland (#0017689)
Indiana (AR12200185) | Kentucky (#8304)
National Council of Architects (#58982)

HONORS AND AWARDS

2021 The Shinnston & Harrison County Journal
"Citizen of the Month" for April

2019 "Sharp Shooter" WV Executive Magazine

2019 AIA-WV Honor Award for Excellence
in Architecture - Historic Preservation /
AIA-WV Craftsmanship Award for Excellence in
Architectural Detail and Craftsmanship;
Robinson Grand PAC, Clarksburg, WV

2015 "Clarksburg Uptown Business Member of
the Year"

2015 Campaign Chair - United Way of Harrison
County, Inc. - record amount raised to date

2015 Harrison County Chamber of Commerce
Education Committee Chair

2015 "Young Gun" WV Executive Magazine

2013 AIA-WV Merit Award for Achievement in
Architecture Design - Unbuilt: Shinnston
Community Center, Shinnston, WV

2013 AIA-WV Merit Award for Achievement in
Architecture Design; Fairmont State University-
Frank and Jane Gabor Folklife Center, Fairmont,
WV - Interior and Exterior

Energy Star Certification, Elkins Middle School,
Elkins, WV

2010-11 Cambridge Who's Who Member

2009 West Virginia Kiwanis District Governor's
Award for "Promoting Membership Growth"

2008 "Volunteer of the Year" - Harrison County
Chamber of Commerce

2008 Selected "Generation Next: 40 Under 40"
by the West Virginia State Journal

2008 Strathmore's Who's Who Worldwide
Recipient

2008 AIA-WV Merit Award for Achievement in
Architecture; West Pike Street Parking Facility,
Clarksburg, WV (Co-Design Architect)

PROFESSIONAL AFFILIATIONS

American Institute of Architects | AIA - WV

National Council of Architectural
Registration Boards

Accredited Professional - U.S. Green Building
Council Building Design + Construction

American Hospital Association - CHC - Certified
Healthcare Constructor

ASHE - Associate Member of National Society
for Healthcare Engineering

WVSHE - Associate Member of West Virginia
Society for Healthcare Engineering

League of Historic American Theatres

National Trust for Historic Preservation

NFPA - National Fire Protection Association

Affiliate Member of Builders Supply
Association of West Virginia

Acoustical Society of America - Associate
Member

CIVIC AFFILIATIONS

City of Clarksburg Land Reuse Agency - Board
of Directors 2024 - Present

Health Access, Inc. - Board of Directors
Chairman of Nominating Committee

Bi-County Nutrition, Inc. - V.P. - Board of
Directors

Clarksburg Uptown - Past President / Board of
Directors

Kiwanis Division 3 WV District
2020/2021 & 2009/2010 Lieutenant Governor

Harrison County Chamber of
Commerce - Board of Directors (2013-15)

United Way of Harrison County, Inc.; Board of
Directors (2009-2016)

"Stonewall Leadership Contributor"; Annual
Contributor United Way of Harrison &
Doddridge Counties, Inc. - 15+ Years

Kiwanis Club of Clarksburg - President-Elect
2025; 2018 - Present - Volunteer and Service
Committee Chair; 2008/2009 President

Salem Area Chamber of Commerce - Past
Board Member

Harrison County Chamber of
Commerce - Past Education Committee Chair

Salem Elementary School Nature/Fitness Trail
Project Manager - Countywide Partner's in
Education Project

Certified Bourbon Steward - Stave & Thief
Society



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Team Profiles

Stephen Kelley



Stephen M. Kelley

Associate AIA

Senior Project Manager

U.S. Army Veteran

WYK Associates, Inc.
205 Washington Avenue
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304-624-6326

304-623-9858 Fax

www.wykarchitects.com

stephen@wykarchitects.com

Associated Memberships



Stephen began his employment at WYK in 2007, after working at a previous firm and serving our country on active duty. He served as Senior Project Manager for the award winning Robinson Grand Performing Arts Center and numerous healthcare projects for United Hospital Center (UHC) and WVU Medicine. Stephen's 25 plus years of experience has ranged from small building additions to multi-million dollar, complex construction projects. Stephen has broad experience in both the private and public sectors of the construction / design industry.

EDUCATION

5-Year Bachelor of Architecture | 2000

Philadelphia University

NAAB Accredited University

MILITARY EXPERIENCE

US Army Reserves 1994 - 2006

OIF II 2003 - 2005

PROFESSIONAL AFFILIATIONS

Associate Member, American Institute of Architects (AIA) National Chapter

Associate Member, American Institute of Architects (AIA), West Virginia Chapter

CIVIC AFFILIATIONS

Mountaineer Middle School Wrestling Team - Statistician

Salem Area Chamber of Commerce - Past Board Member

Harrison County Development Authority - Past Board Member

Fort New Salem Foundation - Current Board Member

Sperry-Davis VFW Post 9151

Post Commander 2020 - 2021

Quartermaster 2008 - 2020

VFW Department of WV - District 3

Quartermaster (2015/2016)

Sigma Mu Fraternity Alumni, Mu Pi Chapter

United Way of Harrison County, Inc.

Stonewall Leadership Contributor

Team Profiles

Alex J. Banko



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING



Alex J. Banko, MArch Associate AIA, WELL AP

Assistant Project Manager Designer

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205 Washington Avenue
Clarksburg, WV 26301

304-624-6326 Office

www.wykarchitects.com

alex@wykarchitects.com

Associate Memberships



The American Institute of Architects



Alex began his career at WYK Associates, Inc. in 2021 while completing his Master of Architecture degree from Fairmont State University. He is currently taking the Architecture Registration Exams in pursuit of an Architectural License in West Virginia and surrounding states. Before joining WYK Associates, Alex played baseball at Fairmont State University while earning his Bachelor of Science in Architecture. At WYK, he aids the company as a part of the design team bringing experience in drafting, design, building documentation development, construction administration and the use of Building Information Modeling.

Being born and reared in Clarksburg, Alex was inspired to pursue a career in architecture by the city's unique circumstance of urban economic decline that hides the great potential of Clarksburg and many other Appalachian towns. Alex has a special interest in the urban design and development of Appalachian communities, as well as the implementation of unique building systems that can produce architectural solutions in a way that is both sustainable and economical. While in college Alex used his summers to gain experience working for masonry and general building contractors. Through a deep understanding of building systems and technology, Alex plans to employ innovative building practices that are indicative of an Appalachian vernacular architecture. Alex believes that abundant community engagement and innovative design solutions are the keys to unlocking the full potential of these regional urban districts. He believes community is key to creation of a place with shared value which has led him into several volunteer and professional organizations including, the Kiwanis and Clarksburg Uptown, Inc.

EDUCATION

Fairmont State University

Bachelor of Science in Architecture with a Minor in Art - 2019

Master of Architecture 2022

PROFESSIONAL AFFILIATIONS

American Institute of Architects (AIA), National Chapter, Associate Member

CIVIC AFFILIATIONS

Member of The Cultural Foundation of Harrison County

VOLUNTEER EXPERIENCE & AFFILIATIONS

Clarksburg Beautification Committee Member - *Former*

Clarksburg Uptown, Inc. Member

Kiwanis Club of Clarksburg 2023 – Present
Secretary – 2024/2025

Mountaineer Youth League Little Eagles Football Team
Assistant Coach



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Culture Center Window Project

REFERENCES



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

References

WYK Associates, Inc.

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